
Hollinswood and Randlay Parish Council

Chairman of the Committee: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

ASSET & PROPERTY COMMITTEE

Minutes of the meeting held on **Monday 24th November 2025** at **7.00p.m** at Hollinswood Neighbourhood Centre.

Present

Cllr S Unwin
Cllr Creed

Cllr H Unwin
Cllr Tyrrell

Cllr Prescott
Cllr Cranfield

Cllr P Krajewski

In attendance

Katrina Baker
Jade Jackson, Telford & Wrekin Council

Stuart Fisher

G Johnson

L Seabury

AP25/0229 Welcome

Councillor H Unwin welcomed everyone to the meeting and thanked them for attending. A warm welcome was extended to Jade Jackson, Senior Strategic Outdoor Play and Recreation Specialist, Telford & Wrekin Council.

Public Session

None

AP25/0230 Apologies

None

AP25/0231 Declarations of Interest

All as per the registered list.

AP25/0232 Minutes of the meeting held on 6th October 2025

It was proposed by Councillor Prescott and seconded by Councillor Krajewski that the Minutes of the meeting held on 6th October 2025 be agreed as a true record. All were in favour and thus it was

RESOLVED that the Minutes be signed as a true record of the meeting.

Matters Arising

Monitor Screens

Councillor Tyrrell and Glyn will meet in the New Year to discuss the best way forward.

AP25/0233 Outdoor Play & Recreation

Following one of the TW Planning & Development Training Sessions held recently, the Chairman & Vice Chairman were interested to hear of the work undertaken by TWC and the recent consultations regarding the Strategies for outdoor play and recreation. Jade had kindly agreed to attend the meeting to introduce her role and discuss how we can work together to enhance provision for all in Hollinswood & Randlay.

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Jade has worked for TWC for two and a half years and is currently working on the council's play strategy. The next round of consultation is expected to take place in the Summer of 2026. There is a desire to create multi-functional spaces, using wellbeing and nature themes and encouraging all residents, regardless of age or ability to connect in areas close to home.

Jade is a keen supporter of Natural Play, and this will fit well with our ideas for The Muddy.

Members had an opportunity to ask questions. These included adding lighting, section 106 funding, consultations with residents etc.

Lighting is not encouraged, due to the concerns of ecologists – play areas are required to be light-friendly. There is likely to be some Section 106 funding available from development at The Hem and Station Quarter – it would be worth enquiring with TWC.

Additional funding may be available from Government, we will be informed when applications from PTCs are invited.

AP25/0234 Matters relating to Randlay Community Centre

a) Front Shutter, Office Door & Window

It is hoped that these will be fitted before the Christmas period.

b) Hall One Blinds

Finance & Governance Committee had agreed the funding to be available for the replacement blinds. Three quotations had been received for the blinds, including an option for remote control. It was proposed by Councillor Krajewski, seconded by Councillor Crafnfield, all were in favour and thus it was

RESOLVED that an order for remote control blinds be placed with Telford Blinds at a cost of £1020.00.

c) Solar Panel Battery Storage

Additional information had been obtained regarding the warranties and indicative costs had confirmed that the cost would be around £17,000 to £20,000 and this should be included in the budget for 2026/27.

Whilst considering the costs and pay-back period, Members were informed that it has been noted that we currently pay £2.60 per day standing charge for gas, when none is used within the building.

Members agreed that we should be looking to remove the remain gas items from the centres and the Clerk was asked to bring forward a proposal, with costs to replace the cookers in HNC and RCC.

d) Maintenance Updates

There have been recent issues with blocked toilet drains. Whilst these have been cleared, additional funding has been necessary and enquiries are taking place to change the toilet paper to that which can be easily disposed of with less risk of blocking drains.

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AP25/0235 Matters relating to Hollinswood Neighbourhood Centre

Internal Ceiling Tiles

These will be installed over the Christmas period to avoid disturbing the regular user groups.

Outside Painting and Guttering

The colour chart has been received and a colour needs to be selected so that the work can be completed.

AP25/0236 Matters relating to Hollinswood Pavilion & Field

Football Field

Earthquake maintenance

Some members had joined Glyn and Liam as the work was undertaken at The Pavilion Field and were underwhelmed by the experience. However, the pitch had been available for a game at the weekend as a result of the work.

Another verti-drain will be installed before Christmas.

The company will be asked to assess the Muddy, with a view to establish if such work would be of benefit to address the drainage issues.

AP25/0237 Hollinswood Blitz

This took place on 31st October and was very successful. Thanks were extended to the Councillors who had helped, and to Councillor N Page, for joining us. It was disappointing that TWC had not provided the media coverage and the Cabinet Member had not attended, as promise. The skip was full and overall the event was worthwhile. Better social media coverage will be arranged by the Parish Council in the future.

Randlay Blitz

The Parish Council will organize its own event in May 2026, with its own publicity and arrangements. This will take place in the half term holiday. Street champions will be invited to join us.

AP25/0238 Randlay Allotments

There are some plots awaiting allocation and 35 remain on the waiting list. New contracts will be available from January 2026.

Unfortunately, Pauline (who has been a tenant throughout the period since the Parish Council took over the site from TWC) is retiring at the end of 2025. Members asked that the Clerk write to Pauline, who has been a valued tenant over the years, to thank her and wish her every good wish for the future.

More compost has been provided for tenants, and this is having a positive effect on the soil conditions across the site. Thanks were extended to Colin & Neil for their help with the arrangements, collecting the funds etc.

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Monthly meetings continue, but will take place in Randlay Community Centre until March 2026. An evening social event will be organized in February 2026 so that all tenants can get together.

AP25/0239 Other Matters

Outdoor Gym, Downemead

Jade Jackson had confirmed that individual pieces of outdoor gym equipment can be installed on land outside of Downemead Play Area, but this cannot be a multi piece due to its height and proximity to properties.

AP25/0240 Date of the next meeting

5th January 2026

7.00pm

Council Chamber

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There being no further business, the Chairman closed the meeting at 8.05pm.

Signed Date